



AMAG EXECUTIVE ACADEMY

YEAR 2023 - FIRST QUARTER
OPEN TRAINING PROGRAMMES

AMAG EXECUTIVE ACADEMY

S/No	Course Title	Date	Weekdays / Duration	Course Fee Per Person
BUSINESS COURSES				
1	Building Highly Effective Teams	17-18 th Jan, 2023	TW 2days	N107,500
2	Supervisory Skills Development Program	19-20 th Jan, 2023	TF 2days	N107,500
3	Developing Capacity for Peak Performance	24-25 th Jan, 2023	TW 2days	N107,500
4	Competitive Intelligence and Consumer Insights	26-27 th Jan, 2023	TF 2days	N107,500
5	Building a 21 st Century Team	31 st Jan-1 st Feb, 2023	TW 2days	N107,500
6	Key Accounts Management	1 st -2 nd Feb, 2023	WT 2 days	N107,500
7	Time Management & Productivity Improvement	2 nd -3 rd Feb, 2023	TF 2days	N107,500
8	Managing People for Strategic Advantage	7 -8 th Feb, 2023	TW 2days	N107,500
9	Management Skills Development	8-9 th Feb, 2023	WT 2 days	N107,500
10	Essential Administrative Skills	9-10 th Feb, 2023	TF 2days	N107,500
11	Consultative Selling Skills	14-15 th Feb, 2023	TW 2days	N107,500
12	Strategic Sales Management	15-16 th Feb, 2023	WT 2 days	N107,500
13	Retirement Planning Workshop	16-17 th Feb, 2023	TF 2days	N107,500
14	Customer Experience Management	16-17 th Feb, 2023	TF 2days	N107,500
15	Strategic Leadership & Organisational Productivity	21 st -22 nd Feb, 2023	TW 2days	N107,500
16	Leading High-Performance Teams	22 nd -23 rd Feb, 2023	WT 2days	N107,500
17	Business Ethics & Corporate Governance	23 rd -24 th Feb, 2023	TF 2days	N107,500
18	Effective Business Writing Skills	28 th Feb-1 st Mar, 2023	TW 2days	N107,500
19	Advanced Business Writing Skills	1 st -2 nd Mar, 2023	WT 2days	N107,500
20	Habits of Highly Effective Managers	2 nd -3 rd Mar, 2023	TF 2days	N107,500
21	Excellent Customer Service & Relationship Management	7 -8 th Mar, 2023	TW 2days	N107,500
22	Customer Service & Work Ethics	8 -9 th Mar, 2023	WT 2days	N107,500

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23	Personal Effectiveness for Managers	9-10 th Mar, 2023	TF 2days	N107,500
24	Improvement Course for Supervisors	14-15 th Mar, 2023	TW 2days	N107,500
25	Advanced Supervision Skills	15-16 th Mar, 2023	WT 2days	N107,500
26	Effective Communication Skills	16-17 th Mar, 2023	TF 2days	N107,500
27	Effective Delegation Skills	21 st -22 nd Mar, 2023	TW 2days	N107,500
28	Developing Critical Thinking Skills	22 nd -23 rd Mar, 2023	WT 2days	N107,500
29	High Impact Leadership & Organisational Productivity	23 rd -24 th Mar, 2023	TF 2days	N107,500
30	Effective Sales Skills	28-29 th Mar, 2023	TW 2days	N107,500
31	Strategic Sales & Planning	29-30 th Mar, 2023	WT 2days	N107,500
32	Developing Capacity for Peak Performance	30 th -31 st Mar, 2023	TF 2days	N107,500

SPECIALISED COURSES

1	Effective Systems Auditing	17-19 th Jan, 2023	TWT 3days	N193,500
2	Audit Report Writing Skills	19-20 th Jan, 2023	TF 2days	N129,000
3	Advanced Internal Auditing	24-26 th Jan, 2023	TWT 3days	N193,500
4	Advanced Procurement Planning	25-27 th Jan, 2023	WTF 3days	N193,500
5	Strategic Procurement & Contract Mgt.	31 st Jan -2 nd Feb, 2023	TWT 3days	N193,500
6	Audit Report Writing skills	2 nd -3 rd Feb, 2023	TF 2days	N129,000
7	Risk Based Internal Auditing	7-9 th Feb, 2023	TWT 3days	N193,500
8	Information Security Awareness	9-10 th Feb, 2023	TF 2days	N129,000
9	Effective Budgeting Skills	14-15 th Feb, 2023	TW 2days	N129,000
10	Technical Report Writing	16-17 th Feb, 2023	TF 2days	N129,000
11	Assets & Liabilities Management	21 st -22 nd Feb, 2023	TW 2days	N129,000
12	Advanced Internal Auditing	22 nd -24 th Feb, 2023	WTF 3days	N193,500
13	Procurement Planning & Inventory Control	28 th Feb-2 nd Mar, 2023	TWT 3days	N193,500
14	Effective Contract Management	1 st -2 nd Mar, 2023	WT 2days	N129,000

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15	Developing Internal Control Proficiency	2 nd -3 rd Mar, 2023	TF 2days	N129,000
16	Anti-money Laundering & Combating Financing of Terrorism	7-8 th Mar, 2023	TW 2days	N129,000
17	Fraud Prevention, Detection & Control	8-9 th Mar, 2023	WT 2days	N129,000
18	Occupational Fraud Awareness	9-10 th Mar, 2023	TF 2days	N129,000
19	Effective Internal Auditing	14-16 th Mar, 2023	TWT 3days	N193,500
20	Effective Internal Control & Fraud Prevention	16-17 th Mar, 2023	TF 2days	N129,000
21	Effective Facilities Management	21 st -23 rd Mar, 2023	TWT 3days	N193,500
22	Building Maintenance& Repairs Mgt.	22 nd -23 rd Mar, 2023	WT 2days	N129,000
23	Workplace Health & Safety	23 rd -24 th Mar, 2023	TF 2days	N129,000
24	Supply Chain & Logistics Management	28-30 th Mar, 2023	TWT 3days	N193,500
25	Effective Inventory Management	30 th -31 st Mar, 2023	TF 2days	N129,000