



AMAG EXECUTIVE ACADEMY

OPEN TRAINING PROGRAMMES

JANUARY TO DECEMBER 2022



AMAG EXECUTIVE ACADEMY

S/No	Course Title	Date	Weekdays / Duration	Course Fee Per Person
BUSINESS COURSES				
1	Business Process Improvement	18-19 th Jan 2022	TW 2days	N100,000
2	Business Writing Skills	20-21 st Jan 2022	TF 2days	N100,000
3	Developing Capacity for Peak Performance	25-26 th Jan 2022	TW 2days	N100,000
4	Competitive Intelligence and Consumer Insights	27-28 th Jan 2022	TF 2days	N100,000
5	Building a 21 st Century Team	1-2 nd Feb 2022	TW 2days	N100,000
6	Key Accounts Management	2-3 rd Feb 2022	WT 2 days	N100,000
7	Time Management & Productivity Improvement	3 -4 th Feb 2022	TF 2days	N100,000
8	Managing People for Strategic Advantage	8 -9 th Feb,2022	TW 2days	N100,000
9	Management Skills Development	9 -10 th Feb,2022	WT 2 days	N100,000
10	Essential Administrative Skills	10-11 th Feb,2022	TF 2days	N100,000
11	Consultative Selling Skills	15-16 th Feb,2022	TW 2days	N100,000
12	Strategic Sales Management	16-17 th Feb,2022	WT 2 days	N100,000
13	Customer Experience Management	17-18 th Feb,2022	TF 2days	N100,000
14	Strategic Leadership & Organisational Productivity	22 -24 th Feb,2022	TWT 3days	N150,000
15	Leading High-Performance Teams	23-24 th Feb,2022	WT 2days	N100,000
16	Business Ethics & Corporate Governance	24-25 th Feb,2022	TF 2days	N100,000
17	Effective Business Writing Skills	1 -2 nd Mar,2022	TW 2days	N100,000
18	Advanced Business Writing Skills	2 -3 rd Mar,2022	WT 2days	N100,000
19	Habits of Highly Effective Managers	3 -4 th Mar, 2022	TF 2days	N100,000
20	Excellent Customer Service & Relationship Management	8 -9 th Mar,2022	TW 2days	N100,000
21	Customer Service & Work Ethics	9 -10 th Mar,2022	WT 2days	N100,000
22	Personal Effectiveness at Work	10-11 th Mar,2022	TF 2days	N100,000
23	Improvement Course for Supervisors	15-16 th Mar,2022	TW 2days	N100,000
24	Advanced Supervision Skills	16-17 th Mar,2022	WT 2days	N100,000

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25	Effective Communication Skills	17-18 th Mar,2022	TF 2days	N100,000
26	Effective Delegation Skills	22-23 rd Mar,2022	TW 2days	N100,000
27	Developing Critical Thinking Skills	23-24 th Mar,2022	WT 2days	N100,000
28	High Impact Leadership & Organisational Productivity	24-25 th Mar,2022	TF 2days	N100,000
29	Effective Sales Skills	29 -30 th Mar,2022	TW 2days	N100,000
30	Strategic Sales & Planning	30- 31 st Mar,2022	WT 2days	N100,000
31	Developing Capacity for Peak Performance	31Mar-1 st Apr,2022	TF 2days	N100,000
32	Work Ethics & Leadership Skills Improvement	5 -6 th Apr,2022	TW 2days	N100,000
33	Work Ethics & Attitude Improvement	6 -7 th Apr,2022	WT 2days	N100,000
34	Fundamentals of Human Resource Management	6 -8 th Apr,2022	WTF 3days	N150,000
35	Building Highly Effective Teams	12 -13 th Apr,2022	TW 2days	N100,000
36	Managing People for Strategic Advantage	12 -13 th Apr,2022	TW 2days	N100,000
37	Business Negotiation Skills	13 -14 th Apr,2022	WT 2days	N100,000
38	Effective Document Management	19 -20 th Apr,2022	TW 2days	N100,000
39	Leading High-Performance Teams	20 -21 st Apr,2022	WT 2days	N100,000
40	HR Records Keeping & Document Management	21 -22 nd Apr,2022	TF 2days	N100,000
41	Developing Ownership Culture & Growth Mindset	26 -27 th Apr,2022	TW 2days	N100,000
42	Effective Conflict Management	28 -29 th Apr,2022	TF 2days	N100,000
43	Personal Effectiveness at Work	5 - 6 th May,2022	TF 2days	N100,000
44	Time Management & Productivity Improvement	5 - 6 th May,2022	TF 2days	N100,000
45	Supervisor Development Program	10-11 th May,2022	TW 2days	N100,000
46	Technical Report Writing	11-12 th May,2022	WT 2days	N100,000
47	Consultative Selling Skills	12-13 th May,2022	TF 2days	N100,000
48	Effective Business Writing Skills	17-18 th May,2022	TW 2days	N100,000
49	Advanced Business Writing Skills	18-19 th May,2022	WT 2days	N100,000

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50	Business Ethics & Corporate Governance	19-20 th May,2022	TF 2days	N100,000
51	Developing Critical Thinking skills	24-25 th May,2022	TW 2days	N100,000
52	Management Skills Development	25-26 th May,2022	WT 2days	N100,000
53	Strategic Sales Management	26-27 th May,2022	TF 2days	N100,000
54	Developing Capacity for Peak Performance	31 May-1 st Jun,2022	TW 2days	N100,000
55	Strategic Leadership & Organisational Productivity	1 -2 nd Jun,2022	WT 2days	N100,000
56	Effective Sales Skills	2 -3 rd Jun,2022	TF 2days	N100,000
57	Key Accounts Management	2 -3 rd Jun,2022	TF 2days	N100,000
58	Effective Communication Skills	7-8 th Jun,2022	TW 2days	N100,000
59	Effective Delegation Skills	8-9 th Jun,2022	WT 2days	N100,000
60	Improvement Course for Supervisors	9-10 th Jun,2022	TF 2days	N100,000
61	Customer Experience Management	14-15 th Jun,2022	TW 2days	N100,000
62	HR Records Keeping & Document Management	15-16 th Jun,2022	WT 2days	N100,000
63	Habits of Highly Effective Managers	15-16 th Jun,2022	WT 2days	N100,000
64	Excellent Customer Service & Relationship Management	21-22 nd Jun,2022	TW 2days	N100,000
65	Customer Service & Work Ethics	22-23 rd Jun,2022	WT 2days	N100,000
66	Building & Leading a 21 st Century Team	23-24 th Jun,2022	TF 2days	N100,000
67	Business Negotiation Skills	28 -29 th Jun,2022	TW 2days	N100,000
68	Fundamentals of Human Resource Management	29Jun-1 st Jul,2022	WTF 3days	N150,000
69	High Impact Leadership & Organisational Productivity	30Jun-1 st Jul,2022	TF 2days	N100,000
70	Work Ethics & Leadership Skills Improvement	5 -6 th July,2022	TW 2days	N100,000
71	Work Ethics & Attitude Improvement	6 -7 th July,2022	WT 2days	N100,000
72	Personal Effectiveness at Work	7-8 th July,2022	TF 2days	N100,000
73	Essential Administrative Skills	13-14 th July,2022	WT 2days	N100,000
74	Management Skills Development	13-14 th July,2022	WT 2days	N100,000

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75	Developing Critical Thinking Skills	14-15 th July,2022	TF 2days	N100,000
76	Strategic Sales & Planning	19-20 th July,2022	TW 2days	N100,000
77	Time Management & Productivity Improvement	21-22 nd July,2022	TF 2days	N100,000
78	Technical Report Writing	26-27 th July,2022	TW 2days	N100,000
79	Building Highly Effective Teams	28-29 th July,2022	TF 2days	N100,000
80	Managing People for Strategic Advantage	28-29 th July,2022	TF 2days	N100,000
81	Effective Document Management	2-3 rd Aug,2022	TW 2days	N100,000
82	HR Records Keeping & Document Mgt.	4-5 th Aug,2022	TF 2days	N100,000
83	Leading High Performing Teams	9-10 th Aug,2022	TW 2days	N100,000
84	Business Ethics & Corporate Governance	11-12 th Aug,2022	TF 2days	N100,000
85	Habits of Highly Effective Managers	16-17 th Aug,2022	TW 2days	N100,000
86	Supervisor Development Programme	17-18 th Aug,2022	WT 2days	N100,000
87	Strategic Sales Management	18-19 th Aug,2022	TF 2days	N100,000
88	Effective Communication Skills	23-24 th Aug,2022	TW 2days	N100,000
89	Effective Conflict Management	25-26 th Aug,2022	TF 2days	N100,000
90	Effective Business Writing Skills	30 -31 st Aug,2022	TW 2days	N100,000
91	Advanced Business Writing Skills	1 - 2 nd Sept,2022	TF 2days	N100,000
92	Effective Sales Skills	6-7 th Sept,2022	TW 2days	N100,000
93	Developing Ownership Culture & Growth Mindset	8-9 th Sept,2022	TF 2days	N100,000
94	Improvement Course for Supervisors	13-14 th Sept,2022	TW 2days	N100,000
95	Advanced Supervision Skills	14-15 th Sept,2022	WT 2days	N100,000
96	Consultative Selling Skills	15-16 th Sept,2022	TF 2days	N100,000
97	High Impact Leadership & Organisational Productivity	20-21 st Sept,2022	WF 2days	N100,000
98	Strategic Sales & Planning	21-22 nd Sept,2022	WT 2days	N100,000
99	Key Accounts Management	22-23 rd Sept,2022	TF 2days	N100,000

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100	Developing Capacity for Peak Performance	27-28 th Sept,2022	TW 2days	N100,000
101	Building Highly Effective Teams	28 -29 th Sept,2022	WT 2days	N100,000
102	Building & Leading a 21 st Century Team	29 -30 th Sept,2022	TF 2days	N100,000
103	Work Ethics & Leadership Skills Improvement	4 – 5 th Oct,2022	TW 2days	N100,000
104	Work Ethics & Attitude Improvement	5 – 6 th Oct,2022	WT 2days	N100,000
105	Managing People for Strategic Advantage	6 – 7 th Oct,2022	TF 2days	N100,000
106	Personal Effectiveness at Work	11-12 th Oct,2022	TW 2days	N100,000
107	Problem Solving & Decision Making	12-13 th Oct,2022	WT 2days	N100,000
108	Time Management and Productivity Improvement	13-14 th Oct,2022	TF 2days	N100,000
109	Effective Document Management	18-19 th Oct,2022	TW 2days	N100,000
120	Customer Experience Management	19-20 th Oct,2022	WT 2days	N100,000
121	Fundamentals of Human Resource Management	19-21 st Oct,2022	WTF 3days	N150,000
122	Essential Administrative Skills	25-26 th Oct,2022	TW 2days	N100,000
123	Management Skills Development	26-27 th Oct,2022	WT 2days	N100,000
124	Developing Critical Thinking Skills	27-28 th Oct,2022	WT 2days	N100,000
125	Strategic Sales Management	27-28 th Oct,2022	TF 2days	N100,000
126	Effective Business Writing Skills	1 – 2 nd Nov,2022	TW 2days	N100,000
127	Advanced Business Writing Skills	2 - 3 rd Nov,2022	WT 2days	N100,000
128	Leading High-Performance Teams	3 -4 th Nov,2022	TF 2days	N100,000
129	Supervision Development Program	8 -9 th Nov, 2022	TW 2days	N100,000
130	Effective Communication Skills	9 -10 th Nov,2022	WT 2days	N100,000
131	Effective Conflict Management	10 -11 th Nov,2022	TF 2days	N100,000
132	Key Accounts Management	15 -16 th Nov, 2022	TW 2days	N100,000
133	Effective Delegation Skills	16 -17 th Nov, 2022	WT 2days	N100,000
134	Developing Ownership Culture & Growth Mindset	17-18 th Nov, 2022	TF 2days	N100,000

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135	Effective Sales Skills	22 -23 rd Nov,2022	TW 2days	N100,000
136	Consultative Selling Skills	22 -23 rd Nov,2022	TW 2days	N100,000
137	Habits of Highly Effective Managers	23 -24 th Nov,2022	WT 2days	N100,000
138	Developing Capacity for Peak Performance	24-25 th Nov,2022	TF 2days	N100,000
139	Excellent Customer Service & Relationship Management	29 -30 th Nov,2022	TW 2days	N100,000
140	Customer Service & Work Ethics	30 Nov-1 st Dec,2022	WT 2days	N100,000
141	Building & Leading a 21 st Century Team	1 -2 nd Dec,2022	TF 2days	N100,000
142	Technical Report Writing	6-7 th Dec,2022	TW 2days	N100,000
143	Business Negotiation Skills	7-8 th Dec,2022	WT 2days	N100,000
144	Business Ethics & Corporate Governance	8-9 th Dec,2022	TF 2days	N100,000
145	High Impact Leadership & Organisational Productivity	13 -14 th Dec,2022	TW 2days	N100,000
146	Work Ethics & Leadership Skills Improvement	14 -15 th Dec,2022	WT 2days	N100,000
147	Work Ethics & Attitude Improvement	15 -16 th Dec,2022	TF 2days	N100,000
SPECIALISED COURSES				
148	Effective Systems Auditing	18-20 th Jan 2022	TWT 3days	N180,000
149	Audit Report Writing Skills	20-21 st Jan 2022	TF 2days	N120,000
150	Advanced Internal Auditing	25-27 th Jan 2022	TWT 3days	N180,000
151	Advanced Procurement Planning	26-28 th Jan 2022	WTF 3days	N180,000
152	Strategic Procurement & Contract Mgt.	1 -3 rd Feb,2022	TWT 3days	N180,000
153	Audit Report Writing skills	3-4 th Feb,2022	TF 2days	N120,000
154	Risk Based Internal Auditing	8 -10 th Feb,2022	TWT 3days	N180,000
155	Information Security Awareness	10-11 th Feb,2022	TF 2days	N120,000
156	Effective Budgeting Skills	15-16 th Feb,2022	TW 2days	N120,000
157	Technical Report Writing	17-18 th Feb,2022	TF 2days	N120,000
158	Assets & Liabilities Management	22-23 rd Feb,2022	TW 2days	N120,000
159	Advanced Internal auditing	23-25 th Feb,2022	WTF 3days	N180,000

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160	Procurement Planning & Inventory Control	1-3 rd Mar,2022	TWT 3days	N180,000
161	Effective Contract Management	2-3 rd Mar,2022	WT 2days	N120,000
162	Developing Internal Control Proficiency	3-4 th Mar,2022	TF 2days	N120,000
163	Anti-money Laundering & Combating Financing of Terrorism	8-9 th Mar,2022	TW 2days	N120,000
164	Fraud Prevention, Detection & Control	9-10 th Mar,2022	WT 2days	N120,000
165	Occupational Fraud Awareness	10-11 th Mar,2022	TF 2days	N120,000
166	Effective Internal Auditing	15-17 th Mar,2022	TWT 3days	N180,000
167	Effective Internal Control & Fraud Prevention	17-18 th Mar,2022	TF 2days	N120,000
168	Effective Facilities Management	22-24 th Mar,2022	TWT 3days	N180,000
169	Building Maintenance& Repairs Mgt.	23-24 th Mar,2022	WT 2days	N120,000
170	Workplace Health & Safety	24-25 th Mar,2022	TF 2days	N120,000
171	Supply Chain & Logistics Management	29-31 st Mar,2022	TWT 3days	N180,000
172	Effective Inventory Management	31Mar-1 st Apr,2022	TF 2days	N120,000
173	Business Process Improvement	5 -6 th Apr,2022	TWT 3days	N180,000
174	Knowledge of Cyber Security	5 -6 th Apr,2022	TW 2days	N120,000
175	Effective Information System Security	6 -8 th Apr,2022	WTF 3days	N180,000
176	Enterprise Risk Management	12-13 th Apr,2022	TW 2days	N120,000
177	Risk Mgt. & Business Planning Process	12-14 th Apr,2022	TWT 3days	N180,000
178	Effective Systems Auditing	19-21 st Apr,2022	TWT 3days	N180,000
179	Advanced System Auditing	20-22 nd Apr,2022	WTF 3days	N180,000
180	Electronic Business Risk Management	26-28 th Apr,2022	TWT 3days	N180,000
181	Technical Report Writing	28-29 th Apr,2022	TF 2days	N120,000
182	Effective Budgeting Skills	5 -6 th May,2022	TF 2days	N120,000
183	Audit Report Writing	5-6 th May,2022	TF 2days	N120,000
184	Regulations & Compliance for Financial Institutions	10-12 th May,2022	TWT 3days	N180,000

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185	Credit Risk & Debt Recovery	11-13 th May,2022	WTF 3days	N180,000
186	Strategic Cost Management	17-19 th May,2022	TWT 3days	N180,000
187	Effective Financial Management & Control	18-20 th May,2022	WTF 3days	N180,000
188	Credit & Collection Management	19-20 th May,2022	TF 2days	N120,000
189	Forensic Investigative Auditing	24-26 th May,2022	TWT 3days	N180,000
190	Anti-money Laundering & Combating Financing of Terrorism	26-27 th May,2022	TF 2days	N120,000
191	Information Security Awareness	26-27 th May,2022	TF 2days	N120,000
192	Developing Internal Control Proficiency	31May-1 st Jun,2022	TW 2days	N120,000
193	Risk-Based Internal Auditing	1 -3 rd Jun,2022	WTF 3days	N180,000
194	Effective Internal Auditing	7-9 th Jun,2022	TWT 3days	N180,000
195	Effective Internal Control & Fraud Prevention	8-9 th Jun,2022	WT 2days	N120,000
196	Fraud Prevention, Detection & Control	9-10 th Jun,2022	TF 2days	N120,000
197	Occupational Fraud Awareness	9-10 th Jun,2022	TF 2days	N120,000
198	Procurement Planning & Inventory Ctrl	14-16 th Jun,2022	TWT 3days	N180,000
199	Effective Contract Management	15-17 th Jun,2022	WTF 3days	N180,000
200	Effective Facilities Management	21 -23 rd Jun, 2022	TWT 3days	N180,000
201	Building Maintenance & Repairs Mgt.	22-23 rd Jun, 2022	WT 3days	N120,000
202	Strategic Procurement & Contract Mgt.	22-24 th Jun, 2022	WTF 3days	N180,000
203	Enterprise Risk Management	28 -29 th Jun,2022	TW 2days	N120,000
204	Risk Mgt. & Business Planning Process	29Jun-1 st Jul,2022	WTF 3days	N180,000
205	Effective Systems Auditing	5-7 th Jul,2022	TWT 3days	N180,000
206	Advanced System Auditing	6-8 th Jul,2022	WTF 3days	N180,000
207	Effective Facilities Management	13-15 th Jul,2022	WTF 3days	N180,000
208	Effective Inventory Management	14-15 th Jul,2022	WTF 3days	N180,000

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209	Effective Financial Management & Control	19-21 st Jul,2022	TWT 3days	N180,000
210	Business Process Improvement	21-22 nd Jul,2022	TF 2days	N120,000
211	Electronic Business Risk Management	26-28 th Jul,2022	TWT 3days	N180,000
212	Assets & Liabilities Management	27-28 th Jul,2022	WT 2days	N120,000
213	Credit Monitoring & Loan Administration	27-29 th Jul,2022	WTF 3days	N180,000
214	Credit Risk & Debt Recovery	2-4 th Aug,2022	TWT 3days	N180,000
215	Strategic Cost Management	3-5 th Aug,2022	WTF 3days	N180,000
216	Risk-Based Internal Auditing	9-11 th Aug,2022	TWT 3days	N180,000
217	Developing Internal Control Proficiency	11-12 th Aug,2022	TF 2days	N120,000
218	Effective Internal Auditing	16-18 th Aug,2022	TWT 3days	N180,000
219	Effective Internal Control & Fraud Prevention	18-19 th Aug,2022	TF 2days	N120,000
220	Audit Report Writing	23-24 th Aug,2022	TW 2days	N120,000
221	Knowledge of Cyber Security	25-26 th Aug,2022	TF 2days	N120,000
222	Effective Systems Auditing	30Aug-1 st Sept,2022	TWT 3days	N180,000
223	Advanced Systems Auditing	31Aug-2 nd Sept,2022	WTF 3days	N180,000
224	Anti- Money Laundering & Combating Financing of Terrorism	6- 7 th Sept,2022	TW 2days	N120,000
225	Fraud Prevention, Detection & Control	7-8 th Sept,2022	WT 2days	N120,000
226	Occupational Fraud Awareness	8-9 th Sept,2022	TF 2days	N120,000
227	Procurement Planning & Inventory Control	13-15 th Sept,2022	TWT 3days	N180,000
228	Effective Contract Management	14-16 th Sept,2022	WTF 3days	N180,000
229	Strategic Procurement & Contract Mgt.	14-16 th Sept,2022	WTF 3days	N180,000
230	Technical Report Writing	20-21 st Sept,2022	TW 2days	N120,000
231	Regulations & Compliance for Financial Institutions	21-23 rd Sept,2022	WTF 3days	N180,000
232	Effective Budgeting Skills	27-28 th Sept,2022	TW 2days	N120,000

AMAG EXECUTIVE ACADEMY

233	Assets & Liabilities Management	29-30 th Sept,2022	TF 2days	N120,000
234	Effective Information System Security	4-6 th Oct,2022	TWT 3days	N180,000
235	Electronic Business Risk Management	5-7 th Oct,2022	WTF 3days	N180,000
236	Credit Monitoring & Loan Administration	5-7 th Oct,2022	WTF 3days	N180,000
237	Risk Mgt. & Business Planning Process	11-13 th Oct,2022	TWT 3days	N180,000
238	Strategic Cost Management	12-14 th Oct,2022	WTF 3days	N180,000
239	Effective Financial Management & Control	13-14 th Oct,2022	TF 2days	N120,000
240	Forensic Investigative Auditing	18-20 th Oct,2022	TWT 3days	N180,000
241	Enterprise Risk Management	19-21 st Oct,2022	WTF 3days	N180,000
242	Electronic Business Risk Management	25-27 th Oct,2022	TWT 3days	N180,000
243	Information Security Awareness	27-28 th Oct,2022	TF 2days	N120,000
244	Effective Facilities Management	1 -3 rd Nov,2022	TWT 3days	N180,000
245	Building Maintenance & Repairs Mgt.	2 -3 rd Nov,2022	WT 2days	N120,000
246	Workplace Health & Safety	3 -4 th Nov,2022	TF 2days	N120,000
247	Anti- Money Laundering & Combating Financing of Terrorism	8 -9 th Nov,2022	TW 2days	N120,000
248	Fraud Prevention, Detection & Control	9-10 th Nov,2022	WT 2days	N120,000
249	Knowledge of Cyber Security	10-11 th Nov,2022	TF 2days	N120,000
250	Supply Chain & Logistics Management	15-17 th Nov,2022	TWT 3days	N180,000
251	Strategic Procurement & Contract Mgt.	16-18 th Nov,2022	WTF 3days	N180,000
252	Effective Inventory Management	17-18 th Nov,2022	TF 2days	N120,000
253	Audit Report Writing	22 -23 rd Nov,2022	TW 2days	N120,000
254	Credit & Collection Management	23 -24 th Nov,2022	WT 2days	N120,000
255	Occupational Fraud Awareness	24 -25 th Nov,2022	TF 2days	N120,000
256	Risk-Based Internal Auditing	29Nov-1 st Dec,2022	TWT 3days	N180,000
257	Developing Internal Control Proficiency	1-2 nd Dec,2022	TF 2days	N120,000

AMAG EXECUTIVE ACADEMY

258	Regulations & Compliance for Financial Institutions	6-8 th Dec,2022	TWT 3days	N180,000
259	Business Process Improvement	8-9 th Dec,2022	TF 2days	N120,000
260	Effective Internal Auditing	13-15 th Dec,2022	TWT 3days	N180,000
261	Effective Internal Control & Fraud Prevention	15-16 th Dec,2022	TF 2days	N120,000