



*AMAG EXECUTIVE ACADEMY*

**OPEN TRAINING PROGRAMMES**

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**JANUARY TO DECEMBER 2023**

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AMAG EXECUTIVE ACADEMY

S/No	Course Title	Date	Weekdays / Duration	Course Fee Per Person
<b>BUSINESS COURSES</b>				
1	Building Highly Effective Teams	17-18 <sup>th</sup> Jan, 2023	TW 2days	N107,500
2	Supervisory Skills Development Program	19-20 <sup>th</sup> Jan, 2023	TF 2days	N107,500
3	Developing Capacity for Peak Performance	24-25 <sup>th</sup> Jan, 2023	TW 2days	N107,500
4	Competitive Intelligence and Consumer Insights	26-27 <sup>th</sup> Jan, 2023	TF 2days	N107,500
5	Building a 21 <sup>st</sup> Century Team	31 <sup>st</sup> Jan-1 <sup>st</sup> Feb, 2023	TW 2days	N107,500
6	Key Accounts Management	1 <sup>st</sup> -2 <sup>nd</sup> Feb, 2023	WT 2 days	N107,500
7	Time Management & Productivity Improvement	2 <sup>nd</sup> -3 <sup>rd</sup> Feb, 2023	TF 2days	N107,500
8	Managing People for Strategic Advantage	7 -8 <sup>th</sup> Feb, 2023	TW 2days	N107,500
9	Management Skills Development	8-9 <sup>th</sup> Feb, 2023	WT 2 days	N107,500
10	Essential Administrative Skills	9-10 <sup>th</sup> Feb, 2023	TF 2days	N107,500
11	Consultative Selling Skills	14-15 <sup>th</sup> Feb, 2023	TW 2days	N107,500
12	Strategic Sales Management	15-16 <sup>th</sup> Feb, 2023	WT 2 days	N107,500
13	Retirement Planning Workshop	16-17 <sup>th</sup> Feb, 2023	TF 2days	N107,500
14	Customer Experience Management	16-17 <sup>th</sup> Feb, 2023	TF 2days	N107,500
15	Strategic Leadership & Organisational Productivity	21 <sup>st</sup> -22 <sup>nd</sup> Feb, 2023	TW 2days	N107,500
16	Leading High-Performance Teams	22 <sup>nd</sup> -23 <sup>rd</sup> Feb, 2023	WT 2days	N107,500
17	Business Ethics & Corporate Governance	23 <sup>rd</sup> -24 <sup>th</sup> Feb, 2023	TF 2days	N107,500
18	Effective Business Writing Skills	28 <sup>th</sup> Feb-1 <sup>st</sup> Mar, 2023	TW 2days	N107,500
19	Advanced Business Writing Skills	1 <sup>st</sup> -2 <sup>nd</sup> Mar, 2023	WT 2days	N107,500
20	Habits of Highly Effective Managers	2 <sup>nd</sup> -3 <sup>rd</sup> Mar, 2023	TF 2days	N107,500
21	Excellent Customer Service & Relationship Management	7 -8 <sup>th</sup> Mar, 2023	TW 2days	N107,500

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22	Customer Service & Work Ethics	8 -9 <sup>th</sup> Mar, 2023	WT 2days	N107,500
23	Personal Effectiveness for Managers	9-10 <sup>th</sup> Mar, 2023	TF 2days	N107,500
24	Improvement Course for Supervisors	14-15 <sup>th</sup> Mar, 2023	TW 2days	N107,500
25	Advanced Supervision Skills	15-16 <sup>th</sup> Mar, 2023	WT 2days	N107,500
26	Effective Communication Skills	16-17 <sup>th</sup> Mar, 2023	TF 2days	N107,500
27	Effective Delegation Skills	21 <sup>st</sup> -22 <sup>nd</sup> Mar, 2023	TW 2days	N107,500
28	Developing Critical Thinking Skills	22 <sup>nd</sup> -23 <sup>rd</sup> Mar, 2023	WT 2days	N107,500
29	High Impact Leadership & Organisational Productivity	23 <sup>rd</sup> -24 <sup>th</sup> Mar, 2023	TF 2days	N107,500
30	Effective Sales Skills	28-29 <sup>th</sup> Mar, 2023	TW 2days	N107,500
31	Strategic Sales & Planning	29-30 <sup>th</sup> Mar, 2023	WT 2days	N107,500
32	Developing Capacity for Peak Performance	30 <sup>th</sup> -31 <sup>st</sup> Mar, 2023	TF 2days	N107,500
33	Work Ethics & Leadership Skills Improvement	4 -5 <sup>th</sup> Apr, 2023	TW 2days	N107,500
34	Work Ethics & Attitude Improvement	5 -6 <sup>th</sup> Apr, 2023	WT 2days	N107,500
35	Fundamentals of Human Resource Management	4 -6 <sup>th</sup> Apr, 2023	WTF 3days	N161,250
36	Building Highly Effective Teams	12-13 <sup>th</sup> Apr, 2023	WT 2days	N107,500
37	Managing People for Strategic Advantage	12-13 <sup>th</sup> Apr, 2023	WT 2days	N107,500
38	Business Negotiation Skills	13-14 <sup>th</sup> Apr, 2023	TF 2days	N107,500
39	Effective Document Management	18-19 <sup>th</sup> Apr, 2023	TW 2days	N107,500
40	Leading High-Performance Teams	19 -20 <sup>th</sup> Apr, 2023	WT 2days	N107,500
41	HR Records Keeping & Document Management	20 <sup>th</sup> -21 <sup>st</sup> Apr, 2023	TF 2days	N107,500
42	Developing Ownership Culture & Growth Mindset	25-26 <sup>th</sup> Apr, 2023	TW 2days	N107,500
43	Effective Conflict Management	27-28 <sup>th</sup> Apr, 2023	TF 2days	N107,500
44	Personal Effectiveness at Work	3 <sup>rd</sup> – 4 <sup>th</sup> May, 2023	WT 2days	N107,500

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45	Time Management & Productivity Improvement	4-5 <sup>th</sup> May, 2023	TF 2days	N107,500
46	Supervisor Development Program	9-10 <sup>th</sup> May, 2023	TW 2days	N107,500
47	Marketing Skills & Brand Development	10-11 <sup>th</sup> May, 2023	WT 2days	N107,500
48	Consultative Selling Skills	11-12 <sup>th</sup> May, 2023	TF 2days	N107,500
49	Effective Business Writing Skills	16-17 <sup>th</sup> May, 2023	TW 2days	N107,500
50	Advanced Business Writing Skills	17-18 <sup>th</sup> May, 2023	WT 2days	N107,500
51	Business Ethics & Corporate Governance	19-20 <sup>th</sup> May, 2023	TF 2days	N107,500
52	Developing Critical Thinking skills	23 <sup>rd</sup> -24 <sup>th</sup> May, 2023	TW 2days	N107,500
53	Management Skills Development	24-25 <sup>th</sup> May, 2023	WT 2days	N107,500
54	Strategic Sales Management	25-26 <sup>th</sup> May, 2023	TF 2days	N107,500
55	Developing Capacity for Peak Performance	30 <sup>th</sup> -31 <sup>st</sup> May,2023	TW 2days	N107,500
56	Strategic Leadership & Organisational Productivity	31 <sup>st</sup> May-1 <sup>st</sup> Jun, 2023	WT 2days	N107,500
57	Effective Sales Skills	1 <sup>st</sup> -2 <sup>nd</sup> Jun, 2023	TF 2days	N107,500
58	Key Accounts Management	1 <sup>st</sup> -2 <sup>nd</sup> Jun, 2023	TF 2days	N107,500
59	Effective Communication Skills	6-7 <sup>th</sup> Jun, 2023	TW 2days	N107,500
60	Effective Delegation Skills	7-8 <sup>th</sup> Jun, 2023	WT 2days	N107,500
61	Improvement Course for Supervisors	8-9 <sup>th</sup> Jun, 2023	TF 2days	N107,500
62	Customer Experience Management	13-14 <sup>th</sup> Jun, 2023	TW 2days	N107,500
63	HR Records Keeping & Document Management	14-15 <sup>th</sup> Jun, 2023	WT 2days	N107,500
64	Habits of Highly Effective Managers	15-16 <sup>th</sup> Jun, 2023	TF 2days	N107,500
65	Excellent Customer Service & Relationship Management	20 <sup>th</sup> -21 <sup>st</sup> Jun, 2023	TW 2days	N107,500
66	Customer Service & Work Ethics	21 <sup>st</sup> -22 <sup>nd</sup> Jun, 2023	WT 2days	N107,500
67	Building & Leading a 21 <sup>st</sup> Century Team	22 <sup>nd</sup> -23 <sup>rd</sup> Jun, 2023	TF 2days	N107,500

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68	Retirement Planning Workshop	22 <sup>nd</sup> -23 <sup>rd</sup> Jun, 2023	TF 2days	N107,500
69	Business Negotiation Skills	26 -27 <sup>th</sup> Jun, 2023	MT 2days	N107,500
70	Fundamentals of Human Resource Management	26-28 <sup>th</sup> Jun, 2023	MTW 3days	N161,250
71	High Impact Leadership & Organisational Productivity	4-5 <sup>th</sup> Jul, 2023	TW 2days	N107,500
72	Work Ethics & Leadership Skills Improvement	4 -5 <sup>th</sup> July, 2023	TW 2days	N107,500
73	Work Ethics & Attitude Improvement	5 -6 <sup>th</sup> July, 2023	WT 2days	N107,500
74	Personal Effectiveness for Managers	6-7 <sup>th</sup> July, 2023	TF 2days	N107,500
75	Essential Administrative Skills	11-12 <sup>th</sup> July, 2023	TW 2days	N107,500
76	Management Skills Development	12-13 <sup>th</sup> July, 2023	WT 2days	N107,500

77	Developing Critical Thinking Skills	13-14 <sup>th</sup> July, 2023	TF 2days	N107,500
78	Strategic Sales & Planning	18-19 <sup>th</sup> July, 2023	TW 2days	N107,500
79	Time Management & Productivity Improvement	20 <sup>th</sup> -21 <sup>st</sup> July, 2023	TF 2days	N107,500
80	Marketing Skills & Brand Development	25-26 <sup>th</sup> July, 2023	TW 2days	N107,500
81	Building Highly Effective Teams	27-28 <sup>th</sup> July, 2023	TF 2days	N107,500
82	Managing People for Strategic Advantage	27-28 <sup>th</sup> July, 2023	TF 2days	N107,500
83	Effective Document Management	1 <sup>st</sup> -2 <sup>nd</sup> Aug, 2023	TW 2days	N107,500
84	HR Records Keeping & Document Mgt.	3 <sup>rd</sup> -4 <sup>th</sup> Aug, 2023	TF 2days	N107,500
85	Leading High Performing Teams	8-9 <sup>th</sup> Aug, 2023	TW 2days	N107,500
86	Business Ethics & Corporate Governance	10-11 <sup>th</sup> Aug, 2023	TF 2days	N107,500
87	Habits of Highly Effective Managers	15-16 <sup>th</sup> Aug, 2023	TW 2days	N107,500
88	Supervisor Development Programme	16-17 <sup>th</sup> Aug, 2023	WT 2days	N107,500
89	Strategic Sales Management	17-18 <sup>th</sup> Aug, 2023	TF 2days	N107,500

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90	Effective Communication Skills	22 <sup>nd</sup> -23 <sup>rd</sup> Aug, 2023	TW 2days	N107,500
91	Effective Conflict Management	24-25 <sup>th</sup> Aug, 2023	TF 2days	N107,500
92	Effective Business Writing Skills	29 -30 <sup>th</sup> Aug, 2023	TW 2days	N107,500
93	Advanced Business Writing Skills	31 <sup>st</sup> Aug–1 <sup>st</sup> Sept, 2023	TF 2days	N107,500
94	Effective Sales Skills	5-6 <sup>th</sup> Sept, 2023	TW 2days	N107,500
95	Developing Ownership Culture & Growth Mindset	7-8 <sup>th</sup> Sept, 2023	TF 2days	N107,500
96	Improvement Course for Supervisors	12-13 <sup>th</sup> Sept, 2023	TW 2days	N107,500
97	Advanced Supervision Skills	13-14 <sup>th</sup> Sept, 2023	WT 2days	N107,500
98	Consultative Selling Skills	14-15 <sup>th</sup> Sept, 2023	TF 2days	N107,500
99	High Impact Leadership & Organisational Productivity	19-20 <sup>th</sup> Sept, 2023	TW 2days	N107,500
100	Strategic Sales & Planning	20 <sup>th</sup> -21 <sup>st</sup> Sept, 2023	WT 2days	N107,500
101	Key Accounts Management	21 <sup>st</sup> -22 <sup>nd</sup> Sept, 2023	TF 2days	N107,500

102	Developing Capacity for Peak Performance	25-26 <sup>th</sup> Sept, 2023	MT 2days	N107,500
103	Building Highly Effective Teams	28-29 <sup>th</sup> Sept, 2023	TF 2days	N107,500
104	Building & Leading a 21 <sup>st</sup> Century Team	28-29 <sup>th</sup> Sept, 2023	TF 2days	N107,500
105	Work Ethics & Leadership Skills Improvement	3 <sup>rd</sup> –4 <sup>th</sup> Oct, 2023	TW 2days	N107,500
106	Work Ethics & Attitude Improvement	4–5 <sup>th</sup> Oct, 2023	WT 2days	N107,500
107	Managing People for Strategic Advantage	5– 6 <sup>th</sup> Oct, 2023	TF 2days	N107,500
108	Personal Effectiveness at Work	10-11 <sup>th</sup> Oct, 2023	TW 2days	N107,500
109	Problem Solving & Decision Making	11-12 <sup>th</sup> Oct, 2023	WT 2days	N107,500
110	Time Management and Productivity Improvement	12-13 <sup>th</sup> Oct, 2023	TF 2days	N107,500

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111	Effective Document Management	17-18 <sup>th</sup> Oct, 2023	TW 2days	N107,500
112	Customer Experience Management	18-19 <sup>th</sup> Oct, 2023	WT 2days	N107,500
113	Fundamentals of Human Resource Management	18-20 <sup>th</sup> Oct, 2023	WTF 3days	N161,250
114	Essential Administrative Skills	24-25 <sup>th</sup> Oct, 2023	TW 2days	N107,500
115	Management Skills Development	25-26 <sup>th</sup> Oct, 2023	WT 2days	N107,500
116	Developing Critical Thinking Skills	25-26 <sup>th</sup> Oct, 2023	WT 2days	N107,500
117	Strategic Sales Management	26-27 <sup>th</sup> Oct, 2023	TF 2days	N107,500
118	Effective Business Writing Skills	31 <sup>st</sup> Oct–1 <sup>st</sup> Nov, 2023	TW 2days	N107,500
119	Advanced Business Writing Skills	1 <sup>st</sup> -2 <sup>rd</sup> Nov,2023	WT 2days	N107,500
120	Retirement Planning Workshop	2 <sup>nd</sup> -3 <sup>rd</sup> Nov,2023	TF 2days	N107,500
121	Leading High-Performance Teams	2 <sup>nd</sup> -3 <sup>rd</sup> Nov,2023	TF 2days	N107,500
122	Supervision Development Program	7 -8 <sup>th</sup> Nov, 2023	TW 2days	N107,500
123	Effective Communication Skills	8 -9 <sup>th</sup> Nov,2023	WT 2days	N107,500
124	Effective Conflict Management	9-10 <sup>th</sup> Nov,2023	TF 2days	N107,500
125	Key Accounts Management	14-15 <sup>th</sup> Nov, 2023	TW 2days	N107,500
126	Effective Delegation Skills	15-16 <sup>th</sup> Nov, 2023	WT 2days	N107,500
127	Developing Ownership Culture & Growth Mindset	16-17 <sup>th</sup> Nov, 2023	TF 2days	N107,500

128	Effective Sales Skills	21 <sup>st</sup> -22 <sup>nd</sup> Nov, 2023	TW 2days	N107,500
129	Consultative Selling Skills	21 <sup>st</sup> -22 <sup>nd</sup> Nov, 2023	TW 2days	N107,500
130	Habits of Highly Effective Managers	22 <sup>nd</sup> -23 <sup>rd</sup> Nov, 2023	WT 2days	N107,500
131	Developing Capacity for Peak Performance	23 <sup>rd</sup> -24 <sup>th</sup> Nov, 2023	TF 2days	N107,500
132	Excellent Customer Service & Relationship Management	28 -29 <sup>th</sup> Nov, 2023	TW 2days	N107,500
133	Customer Service & Work Ethics	29-30 <sup>th</sup> Nov, 2023	WT 2days	N107,500

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134	Building & Leading a 21 <sup>st</sup> Century Team	30 <sup>th</sup> Nov -1 <sup>st</sup> Dec, 2023	TF 2days	N107,500
135	Marketing Skills & Brand Development	5-6 <sup>th</sup> Dec, 2023	TW 2days	N107,500
136	Business Negotiation Skills	6-7 <sup>th</sup> Dec, 2023	WT 2days	N107,500
137	Business Ethics & Corporate Governance	7-8 <sup>th</sup> Dec, 2023	TF 2days	N107,500
138	High Impact Leadership & Organisational Productivity	12-13 <sup>th</sup> Dec, 2023	TW 2days	N107,500
139	Work Ethics & Leadership Skills Improvement	13-14 <sup>th</sup> Dec, 2023	WT 2days	N107,500
140	Work Ethics & Attitude Improvement	14-15 <sup>th</sup> Dec, 2023	TF 2days	N107,500